

## ACCESSORY HOME OCCUPATIONS

- (1) What is your home occupation? \_\_\_\_\_  
(2) What are the hours of operation? \_\_\_\_\_

Such uses shall meet the specific standards as set forth in the Middletown Township Zoning Ordinance Part 23, Section 2307, Paragraph A General Standards, as set forth below. Please address each statement as it may pertain to your home occupation.

- (1) A home occupation must be conducted within a single-family detached dwelling which is the bona fide residence of the principal practitioner or in an accessory building thereto which is normally associated with a residential use. The home occupation shall be carried on entirely indoors.

- a. Is this business within a single family residence? \_\_\_\_yes \_\_\_\_no  
b. Do you reside within this home? \_\_\_\_yes \_\_\_\_no

If no, please explain.

\_\_\_\_\_

- c. Is the business located in an accessory building? \_\_\_\_yes \_\_\_\_no

Please explain and provide plot plan \_\_\_\_\_

- d. Is the business carried on entirely indoors? \_\_\_\_yes \_\_\_\_no

- (2) The maximum amount of floor area devoted to the home occupation shall not be more than twenty-five (25) percent of the ground floor area of the principal residential structure or four hundred (400) square feet, whichever is less.

- a. What is the total square footage of home devoted to business use? \_\_\_\_\_  
b. Please provide drawing of space inside of home devoted to business.

- (3) In no way shall the appearance of the residential structure be altered or the occupation within the residence be conducted in a manner which would cause the premises to differ from its residential character by the use of colors, materials, construction, lighting, show windows, signs, or advertising visible outside the premises to attract customers or clients, other than those signs permitted by this Chapter.

- a. Is the appearance of the structure to remain residential in nature? \_\_\_\_yes \_\_\_\_no

If no, please explain \_\_\_\_\_

- (4) One (1) sign is permitted per home occupation providing that it is no larger than one hundred and twenty (120) square inches per side. It shall bear only the name, occupation and office hours of the practitioner and shall not be indirectly illuminated. All applicable requirements of Part 27, "Sign Regulations," shall be met.

- a. Is a sign requested? \_\_\_\_yes \_\_\_\_no  
b. What is the size of the sign in square inches? \_\_\_\_\_  
c. Please provide a picture or drawing of proposed signage.

- (5) All commercial vehicles shall be parked on-lot. Only one (1) commercial vehicle may be parked outside of a garage or an enclosed structure.

- a. Do you require commercial vehicles? \_\_\_\_yes \_\_\_\_no  
b. If so, how many? \_\_\_\_\_  
c. Where will these vehicles be parked? \_\_\_\_\_  
d. Please provide plot plan of parking location and number of spaces.

(6) All off-street parking areas must be located at least ten (10) feet from any property line. Off-street parking lots with three (3) or more spaces shall be buffered from abutting residences by evergreen hedge material as specified in Section 2505 (F)(5), which shall be placed on three (3) foot centers. Alternately, a four (4) to five (5) foot fence may be erected which provides a visual screen.

- a. Are all parking areas located ten feet from property lines?  yes  no
- b. Please provide plot plan showing location of parking and any buffering ie. hedges, if necessary.

(7) There shall be no exterior storage of materials or refuse resulting from the operation of the home occupation.

- a. Do you require outside storage for some reason?  yes  no  
If yes, please, explain. \_\_\_\_\_

(8) No equipment or process shall be used in a home occupation which creates noise, vibration, glare, fumes, odors, dust or electrical interference detectable to the normal senses off the lot. No equipment or process shall be used which creates visible or audible interferences in any radio or television receivers off the premises. All home occupations shall comply with the nuisance standards in Part 24.

- a. Does your business cause any of the above situations?  yes  no  
If yes, please, explain. \_\_\_\_\_

(9) All home occupation uses shall be located on an improved public street.

- a. Is your home located on an improved public street?  yes  no

(10) What is the size of your lot? \_\_\_\_\_

(11) Do you have any employees?  yes  no If yes, how many? \_\_\_\_\_ How many are immediate family members? \_\_\_\_\_

(12) If you are running a family day care, how many children (who are not related to you) do you care for at any one time? \_\_\_\_\_

(13) If you are running a group day care, how many children (who are not related to you) do you care for at any one time? \_\_\_\_\_

(14) If you are running a day care, have you been granted a license from the Department of Public Welfare, Bureau of Child Development Programs?  yes  no If yes, what is your license number? \_\_\_\_\_

If no, explain. \_\_\_\_\_