

## RESOLUTION #14-05R

### A RESOLUTION OF THE TOWNSHIP OF MIDDLETOWN, COUNTY OF BUCKS, COMMONWEALTH OF PENNSYLVANIA, AMENDING RESOLUTION #97-08R FIELD USAGE POLICY

BE IT RESOLVED, by the Board of Supervisors of the Township of Middletown, County of Bucks, Commonwealth of Pennsylvania, as follows:

#### FIELD USAGE POLICY

##### Purpose

The purpose of this policy is:

1. to provide an equitable method of allocating Township ball fields for use by Township residents and athletic organizations, and
2. to allocate fields for general community use.

##### Allocation of Fields

Except when fields are allocated for general community use, as more fully defined herein, all fields shall be allocated either by permit or by written agreement with the Board of Supervisors.

The allocation of Township fields among and between athletic organizations shall be based on the number of Middletown Township residents within each organization in proportion to the number of Middletown Township residents within all organizations benefiting from the use of the fields. Fields owned by other public and private entities and used by athletic organizations will be considered in allocating fields.

Any organized group using an athletic facility s required to have a valid permit. No permits will be issued to individual teams that are part of a league or association that has an open permit or agreement for use of Middletown facilities.

Any organization planning to host a tournament or other large special event must have a Special Event Permit, including those organizations with Use Agreements.

##### Allocation of Fields by Agreement

Fields may be allocated to non-profit athletic organizations by agreement with the Board of Supervisors.

## Allocation of Fields by Permit

Except when fields are allocated for general community use and except when fields are allocated by agreement with the Board of Supervisors, all fields shall be allocated by permit, subject to the following regulations:

1. Applications for a permit shall be on forms provided by the Township. There are two application periods per year. The deadline to submit an application shall be February 1 for field usage between March 1 through July 31 of each year, and July 1 for field usage between August 1 and December 15 of each year.

2. The applicant shall obtain and keep in full force at all times, while the permit is in effect, general liability insurance with minimum limits of liability in the amount of \$1,000,000 combined single limit for each occurrence and \$1,000,000 combined single limit for general occurrence.

3. Prior to the issuance of a permit, the applicant shall provide a certificate of insurance, with Middletown Township, 3 Municipal Way, Langhorne, Pa. 19047, named as an additional insured. The applicant shall provide a copy of all insurance policies, upon notification by the Township.

4. The applicant shall save, defend, keep harmless, and indemnify the Township and its appointed and elected officials, officers, servants, agents, and employees from and against any and all claims, losses, damages, injury, costs, including court costs and attorney fees, charges, liability or exposure, however caused, resulting from or arising out of or in any way connected with the applicant's activities.

5. The applicant shall provide a complete roster, with names and addresses of all members of the applicant's organization. The previous year's roster may be submitted with the application if the current year is not available; however, within 30 days the current year roster must be submitted.

6. The application shall be signed by the president, or such individual who has the legal capacity to represent the organization.

7. The applicant shall comply with all Township rules, regulations, resolutions, and ordinances governing the use of Township parks.

## Permit Fees

Permit fees are published in the Township Fee Schedule.

### Non-Resident Fee

Reserved for future use.

### Field Lights

1. Field lights include those lights which illuminate the soccer, baseball, and softball fields and the tennis and basketball courts and McCafferty Middletown Skate Park.

2. The applicant shall be responsible for ensuring that the field lights are turned on and off during the time prescribed in the permit and shall ensure the field lights are turned off when the fields are not in use.

3. Field lights shall be turned off at 10:00 p.m.

4. Lights shall not be in use on athletic fields on Saturday or Sunday nights without the written permission of the Township Parks & Recreation Board, whose decision may be appealed to the Board of Supervisors.

5. Lights shall not be in operation between December 15 and March 15, except by written permission of the Middletown Parks & Recreation Board, whose decision may be appealed to the Board of Supervisors.

6. Subject to the other regulations of this policy, lights on soccer fields at Middletown Community Park shall only be in operation between August 15 and December 15, and lights on baseball and softball fields at Middletown Community Park shall only be in operation between April 15 and July 31, except with the written permission of the Middletown Parks and Recreation Board, whose decision may be appealed to the Board of Supervisors, it being the intent to prohibit the simultaneous lighting of soccer fields and baseball/softball fields at Middletown Community Park.

### Concession Buildings

1. The use and operation of concession buildings shall be governed by written agreement with the Board of Supervisors.

2. Concession sales are limited to those areas designated by the Township; those areas are the two concession buildings at Twin Oaks Park and the two concession buildings at Middletown Community Park.

### General Community Use

The following days and times shall be allocated for general community use and no permits shall be issued:

Simmons Park, Poplar Park, Jones Memorial Park:

<u>Day</u>	<u>Time</u>
Saturday	all day
Sunday	before 9:00 a.m./after 2:00 p.m.
Monday through Friday	before 6:00 p.m.

Hoover School (that portion leased to Township by Neshaminy School District):

Saturday	before 9:00 a.m./after 5:00 p.m.
Sunday	all day
Monday through Thursday	before 5:00 p.m.
Friday	all day

Middletown Community Park, Twin Oaks Park:

Saturday	before 9:00 a.m./after 5:00 p.m.
Sunday	before 9:00 a.m./after 5:00 p.m.
Monday through Friday	before 5:00 p.m.,

Except between April 15 and July 31, general community use at Middletown Community Park and Twin Oaks Park shall be before 9:00 a.-m. and after 8:00 p.m. on Saturdays and before 9:00 a.m. and after 6:30 p.m. on Sundays.

### Loudspeakers

Loudspeakers are not permitted at any Township park, except for opening day activities, all-star games and special events organized by the Township. The request for use of loudspeakers must accompany the field usage application.

### Sponsorship Signs

Sponsorship signs may be affixed to the outfield fences or backstops at Twin Oaks Park and Middletown Community Park in compliance with the following regulations:

- All signs must be uniform in size.
- Rigid signs must be removed at the end of the season.
- Signs must be maintained in good repair with no scratches, graffiti, and cracks, peeling paint or other unsightly conditions.

### Revocation of Permit

Permits may be revoked by the Township for any violation of this policy or for any violation of Township ordinance, resolution, rules, and regulations governing the use of Township parks.

Amendments

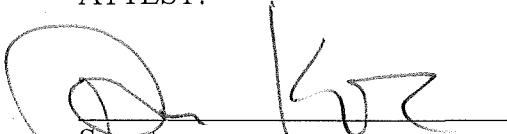
This policy may be amended after review and recommendation by the Township Park and Recreation Board and approval of the Board of Supervisors.

Effective Date

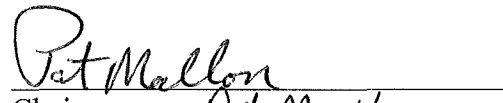
This policy shall be effective on. 2-24-14

RESOLVED this **24th** day of **February, 2014.**

ATTEST:

  
Secretary  
Drew Kreiling

BOARD OF SUPERVISORS  
TOWNSHIP OF MIDDLETOWN

  
Chairperson Pat Mallon

I hereby certify that the foregoing is a true and correct copy of **Res. #14-05R**, enacted by the Board of Supervisors, Township of Middletown, County of Bucks on the **24th day of February, 2014.**

  
Secretary Drew Kreiling